

Appendix K

## Event and Action Plan

*Event and Action Plan for Impact Air Monitoring*

	<b>Action</b>			
	ET (a)	IEC (a)	SOR (a)	Contractor(s)
<b>Action Level Exceedance</b>				
	<ol style="list-style-type: none"> <li>1. Identify the source.</li> <li>2. Repeat measurement to confirm finding. If two consecutive measurements exceed Action Level, the exceedance is then confirmed.</li> <li>3. Inform the IEC and the SOR.</li> <li>4. Investigate the cause of exceedance and check Contractor's working procedures to determine possible mitigation to be implemented.</li> <li>5. If the exceedance is confirmed to be Project related after investigation, increase monitoring frequency to daily.</li> <li>6. Discuss with the IEC and the Contractor on remedial actions required.</li> <li>7. If exceedance continues, arrange meeting with the IEC and the SOR.</li> <li>8. If exceedance stops, cease additional monitoring.</li> </ol>	<ol style="list-style-type: none"> <li>1. Check monitoring data submitted by the ET.</li> <li>2. Check the Contractor's working method.</li> <li>3. If the exceedance is confirmed to be Project related after investigation, discuss with the ET and the Contractor on possible remedial measures.</li> <li>4. Advise the SOR on the effectiveness of the proposed remedial measures.</li> <li>5. Supervise implementation of remedial measures.</li> </ol>	<ol style="list-style-type: none"> <li>1. Confirm receipt of notification of failure in writing.</li> <li>2. Notify the Contractor.</li> <li>3. Ensure remedial measures properly implemented.</li> </ol>	<ol style="list-style-type: none"> <li>1. Rectify any unacceptable practice</li> <li>2. Amend working methods if appropriate</li> <li>3. If the exceedance is confirmed to be Project related, submit proposals for remedial actions to IEC within 3 working days of notification</li> <li>4. Implement the agreed proposals</li> <li>5. Amend proposal if appropriate</li> </ol>

	<b>Action</b>			
	<b>ET (a)</b>	<b>IEC (a)</b>	<b>SOR (a)</b>	<b>Contractor(s)</b>
<b>Limit Level Exceedance</b>				
	<ol style="list-style-type: none"> <li>1. Identify the source.</li> <li>2. Repeat measurement to confirm finding. If two consecutive measurements exceed Limit Level, the exceedance is then confirmed.</li> <li>3. Inform the IEC, the SOR, the DEP and the Contractor.</li> <li>4. Investigate the cause of exceedance and check Contractor’s working procedures to determine possible mitigation to be implemented.</li> <li>5. If the exceedance is confirmed to be Project related after investigation, increase monitoring frequency to daily.</li> <li>6. Carry out analysis of the Contractor’s working procedures to determine possible mitigation to be implemented.</li> <li>7. Arrange meeting with the IEC and the SOR to discuss the remedial actions to be taken.</li> <li>8. Assess effectiveness of the Contractor’s remedial actions and keep the IEC, the DEP and the SOR informed of the results.</li> <li>9. If exceedance stops, cease additional monitoring.</li> </ol>	<ol style="list-style-type: none"> <li>1. Check monitoring data submitted by the ET.</li> <li>2. Check Contractor’s working method.</li> <li>3. If the exceedance is confirmed to be Project related after investigation, discuss with the ET and the Contractor on possible remedial measures.</li> <li>4. Advise the SOR on the effectiveness of the proposed remedial measures.</li> <li>5. Supervise implementation of remedial measures.</li> </ol>	<ol style="list-style-type: none"> <li>1. Confirm receipt of notification of failure in writing.</li> <li>2. Notify the Contractor.</li> <li>3. If the exceedance is confirmed to be Project related after investigation, in consultation with the IEC, agree with the Contractor on the remedial measures to be implemented.</li> <li>4. Ensure remedial measures are properly implemented.</li> <li>5. If exceedance continues, consider what activity of the work is responsible and instruct the Contractor to stop that activity of work until the exceedance is abated.</li> </ol>	<ol style="list-style-type: none"> <li>1. Take immediate action to avoid further exceedance.</li> <li>2. If the exceedance is confirmed to be Project related after investigation, submit proposals for remedial actions to IEC within 3 working days of notification.</li> <li>3. Implement the agreed proposals.</li> <li>4. Amend proposal if appropriate.</li> <li>5. Stop the relevant activity of works as determined by the SOR until the exceedance is abated.</li> </ol>

Note: (a) ET – Environmental Team; IEC – Independent Environmental Checker; SOR – Supervising Officer’s Representative