

Appendix B

Environmental Proformas

(Adopted from: CINOTECH (2011) Agreement No.
CE35/2011 EP Baseline Environmental Monitoring for
Hong Kong-Zhuhai-Macao Bridge
Tuen Mun-Chep Lap Kok Link – Investigation. Updated
EM&A Manual for Tuen Mun-Chek Lap Kok Link)

Proforma for Construction Phase EM&A Programme

COMPLAINT LOG

Ref: _____

Log Ref.	Date / Location	Complainant/ Date of Contract	Details of Complaint	Investigation / Mitigation Action	File Closed

Filed by Environmental Team Leader _____

Date: _____

IMPLEMENTATION STATUS PROFORMA

Ref: _____

Ref**	Environmental Protection Measures*	Implementation Status

* All recommendations and requirements resulted during the Course of EIA/EA Process, including ACE and / or accepted public comment to the proposed project

** EIA Ref/ EM&A Log Ref/ Design Document Ref

Signed by Environmental Team Leader _____

Date: _____

Audited by Independent Environment Checker _____

Date: _____

DATA RECOVERY SCHEDULE

Ref: _____

Date	Air Quality Monitoring									Noise Monitoring						
	Monitoring Station*									Monitoring Station*						
	A02	A06	A07	A21	A24	A34	A36	A40	A42	R2	R5	R7	R14	R16	R21	R24
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31																
% of R																

* Research type of parameters
 % of R The percentage of Data Recovery is the natural monitoring over the scheduled monitoring

Signed by Environmental Team Leader _____

Date: _____

SITE INSPECTION PROFORMA

Ref: _____

Date	Location	Req \neq Ref.*	Observation / Deficiency	Mitigation Action** (Responsible Agency)	Date*** of Confirmation

* EIA Ref/ EM&A Log Ref/ Design Document Ref/ Environmental Protection Contract Clause
 ** Specific Environmental Mitigation Measures should be stated, such as, equipment, processes, systems, practices or technologies
 *** The required completion date to confirm the specified Environmental Protection Action

This Proforma is an:
 Environmental Protection Instruction for

Date: _____

Signed by Environmental Team Leader

Date: _____

Copy to Independent Environmental Checker

PROACTIVE ENVIRONMENTAL PROTECTION PROFORMA

Ref: _____

Ref*	Proposed Construction Method*	Location/ Working Period	Anticipated Impacts	Recommended Mitigation Measures

* EIA Ref / EM&A Log Ref / Design Ref

** Details of equipment, vehicles, plants, processes, technologies for the option of construction method

Signed by Environmental Team Leader

Date:

Audited by Independent Environment Checker

Date:

REGULATORY COMPLIANCE PROFORMA

Ref: _____

Ref*	Environmental License / Permit*	Control Area / Facility / Location	Effective Date

* Name of Applicant, Business Corporation, relevant regulation and remark of license / permit conditions

** File reference of the licensee / permittee

Signed by Environmental Team Leader _____

Date: _____

Audited by Independent Environment Checker _____

Date: _____

Proforma for Operational Phase EM&A Programme

REGULATORY COMPLIANCE PROFORMA

Ref: _____

Ref*	Environmental License / Permit*	Control Area / Facility / Location	Effective Date

* *Name of Applicant, Business Corporation, relevant regulation and remark of license / permit conditions*
 ** *File reference of the licensee / permittee*

Signed by Environmental Team Leader _____

Date: _____

Audited by Independent Environment Checker _____

Date: _____

IMPLEMENTATION STATUS PROFORMA

Ref: _____

Ref**	Environmental Protection Measures*	Implementation Status

* *All recommendations and requirements resulted during the Course of EIA/EA Process, including ACE and / or accepted public comment to the proposed project*

** *EIA Ref / EM&A Log Ref / Design Document Ref*

Signed by Environmental Team Leader

Date:

Audited by Independent Environment Checker

Date:

**Sample Template for Interim Notifications of Environmental Quality Limits
Exceedances**

Incident Report on Action Level or Limit Level Non-compliance

Project	
Date	
Time	
Monitoring Location	
Parameter	
Action & Limit Levels	
Measured Level	
Possible reason for Action or Limit Level Non-compliance	
Actions taken / to be taken	
Remarks	

Prepared by: _____

Designation: _____

Signature: _____

Date: _____